



# 荃灣商會邱健峰幼稚園

Tsuen Wan Trade Assn. Yau Kin Fung Kindergarten

## 2023/2024 學年幼兒班(K1)及插班生入學申請注意事項

### 索取申請表格方法：

1. 親臨本幼稚園索取
2. 於本幼稚園網頁下載(網址：<http://www.ykfk.edu.hk>)

### 派發申請表格時段：

1. 日期：即日起
2. 時間：星期一至星期五 ~ 9:00a. m. - 5:00p. m.  
星期六 ~ 9:00a. m. - 1:00p. m.  
【公眾假期除外】

### 遞交申請表格：

1. 日期：即日起
2. 時間：星期一至星期五 ~ 9:00a. m. - 5:00p. m.  
星期六 ~ 9:00a. m. - 1:00p. m.  
【公眾假期除外】
3. 報名費：港幣40元正(於索取申請表格時一併繳付)，無論申請成功與否，報名費概不退還。
4. 遞交方法：親臨至本幼稚園遞交申請表格，須連同以下所需文件：
  - a) 已填妥之入學申請表
  - b) 申請表上貼上子女之相片一張，另附 2" x 1<sup>1</sup>/<sub>2</sub>"之相片一張供本校貼在「面試通知」上(即合共預備兩張)
  - c) 學生個人身份證明文件副本  
(例如：出世紙/護照/回港證等)
  - d) 分別貼上港幣 2 元郵票及寫上學生姓名及郵寄地址之回郵長信封三個(尺寸約為 9 吋 X 4 吋)
5. 遞交表格時，必須齊備上述所需文件，敬請留意。

### 入學年齡：

- ◇ 幼兒班(K1) - 2歲8個月
- ◇ 低 班(K2) - 3歲8個月
- ◇ 高 班(K3) - 4歲8個月

### 收生準則：

1. 面談時的表現及態度。
2. 申請人居住於校址附近。
3. 申請人的兄弟姊妹現正就讀或曾經畢業於本幼稚園者，將獲優先考慮。
4. 如申請全日班學位，有家庭需要的申請人可獲優先考慮。  
(請留意由於學位所限，並非所有符合優先考慮的申請人均會獲取錄。)

### 面談安排：

1. 本幼稚園會安排所有申請入讀幼兒與老師遊戲和交談。
2. 以個別形式進行，家長須陪同子女參與面談。
3. 面談日期將於9月尾致電通知。

### 申請「幼稚園入學註冊證」

1. 在幼稚園教育計劃(「計劃」)下，每名可在本港接受教育的學童只會獲發一張註冊文件，而所有參加「計劃」的幼稚園，只可取錄持有有效註冊文件的學童。
2. 家長須於2022年9月至11月期間為其子女向教育局申請「幼稚園入學註冊證」(下稱「註冊證」)。「註冊證」於本年9月開始接受申請，屆時教育局會公布申請細則，並在教育局網頁上載詳情。如申請人在遞交申請時已提供全部所需資料及文件，教育局一般可在六至八個星期內完成審核，並以郵遞方式發放「註冊證」給合資格接受「計劃」資助的申請人。

如有任何疑問，歡迎致電 2422 6838 向本校查詢或可登入教育局幼稚園幼兒班(K1)收生安排([http://www.edb.gov.hk/kl-admission\\_tc](http://www.edb.gov.hk/kl-admission_tc))。

校長 \_\_\_\_\_ 謹啟



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## **Notes on Nursery and Transfer Students Admission Application of 2023-2024**

### **Application Method:**

1. Obtain the hard copy of the application form from the school in person.
2. Download the application form via the school website (<http://www.ykfk.edu.hk>).

### **Distribution Period of Application Forms:**

1. Date: From now
2. Time: From 9:00 a.m. to 5:00 p.m. from Monday to Friday  
From 9:00 a.m. to 1:00 p.m. on Saturday  
(Except Public Holidays)

### **Return of Application Forms:**

1. Date: From now
2. Time: From 9:00 a.m. to 5:00 p.m. from Monday to Friday  
From 9:00 a.m. to 5:00 p.m. on Saturday  
(Except Public Holidays)
3. Application Fee: Non-refundable HKD\$40 (to be collected together with the application form.)  
would be collected whether the application is successful or not.
4. Application Method: Submit the application together with the documents required as follow:
  - a. Filled application form
  - b. Two student photographs (size: 2" x 1.5") for the uses of application form and school's interview documents.
  - c. Children's copy of an ID card/Passport/HKSAR Re-Entry Permit
  - d. Three reply envelopes (size: 9" x 4") with both HKD\$2 stamp, children's name and address written on.
5. Please submit the application form with all the above required documents.

### **Schooling Age:**

- ✧ Nursery Classes (K1): 2 years and 8 months
- ✧ Lower-Grade Classes (K2): 3 years and 8 months
- ✧ Upper-Grade Classes (K3): 4 years and 8 months

**Admission Criteria:**

1. Interview performance and attitude.
2. Distance from the school.
3. The applicant with sibling(s) currently studying in the Kindergarten will be given due priority consideration.
4. The applicant from families in need will be given due priority consideration when applying for whole day/ long whole day classes. (As the number of school places is limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a school place)

**Interview Arrangement:**

1. The school will arrange an interview for all applicants.
2. Individual interviews will be arranged. Parents should accompany their child for the interview
3. The date of the interview will be notified via phone call at the end of September.

**Application for the “Registration Certificate for Kindergarten Admission”**

1. Under the kindergarten (KG) education scheme (hereafter referred to as “Scheme”), each child who can receive education in Hong Kong will only be issued a registration document and all Scheme-KGs can only admit students holding a valid registration document.
2. Parents are required to submit an application for the “Registration Certificate for Kindergarten Admission” (hereafter referred to as “RC”) to the EDB from September to November 2021. The “RC” will be open for applications in September 2022 and the EDB will announce and upload the details of application via the EDB’s website in due course. Upon receipt of the applications with all necessary information and documents provided, the EDB will generally take six to eight weeks to complete processing of the applications and issue the “RC” to applicants who are eligible for receiving subsidy under the Scheme by post.

Should you have any enquiries, please feel free to contact the school at 2422-6838 or visit the EDB website ([http://www.edb.gov.hk/k1-admission\\_e](http://www.edb.gov.hk/k1-admission_e)) for further information.

Yours sincerely,

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Tang So-Hing  
Principal